



RASHTRIYA CHARITABLE TRUST

College Code No.306

**RASHTRIYA ARTS, COMMERCE & SCIENCE COLLEGE, NAGAD**

Tal. Kannad , Dist. Chhatrapati Sambhaji Nagar, Mobile No.8888120082

**Mr.Nitin Suresh Patil**

President

**Mr.Arjun Nitin Patil**

Secretary

Principal

● email - rashtriyacollegenagad@gmail.com

● web - www.rashtriyacollegenagad.in

Ref.No.

Date :

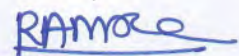
## ACADEMIC COMMITTEE

2022-23

Sr.No.	Name of the Committee member	Designation
01	Mr. Rakesh More	Coordinator
02	Dr. Rahul Borse	Teacher Representative
03	Mr. Shankar Giri	Teacher Representative
04	Mr. Dilip Chavan	Teacher Representative
05	Mr. Samadhan Patil	Alumni Representative

  
Co-Ordinator



  
**Principal**  
Rashtriya Arts Comm. & Science College  
Nagad, Tal. Kannad, Dist. Chh. Sambhaji Nagar

RASHTRIYA CHARITABLE TRUST'S

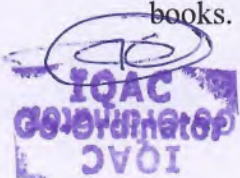
**RASHTRIYA ARTS, COMMERCE AND SCIENCE COLLEGE**

NAGAD. TA. KANNAD. DIST. AURANGABAD. (MS)

**CODE OF CONDUCT FOR THE PRINCIPAL**

Observance of the Act, Status, Ordinance, Regulation, Rules and other Orders issued there under by the University authorities and bodies, from time to time.

- ❖ Monitor the admission of students, maintenance of disciplines of the Institute.
- ❖ Monitor and control receipts, expenditure and maintenance of true and correct accounts.
- ❖ Assisting in planning and implementation of academic programmes such as refresher/ orientation course, seminars, in-service and other training programmes organized by the University.
- ❖ Participation in the teaching, research and training programmes of the college.
- ❖ Look after college administration and recognized Institution and their libraries.
- ❖ Carry out correspondence relating to the administration of the Institute.
- ❖ Conduct of curricular, co-curricular/extracurricular or extra-mural, student welfare activities of the college and recognized institution and maintenance of records.
- ❖ Monitor invigilation of the examination, tests, setting of question papers, moderation and assessment of answer papers and other asks related to the examination internal or external.
- ❖ To do overall supervision of the University Examinations.
- ❖ Discharge any other administrative work assigned by the Govt., UGC, University and the management.
- ❖ Maintain Self- Appraisal Reports of teachers and other staff and their service books.

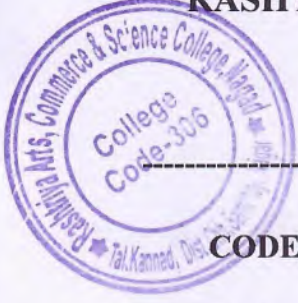


*RAMO*  
Principal  
Rashtriya Arts Comm. & Science College  
Nagad, Tal. Kannad, Dist. Chh. Sambhaj Nagar

RASHTRIYA CHARITABLE TRUST'S

**RASHTRIYA ARTS, COMMERCE AND SCIENCE COLLEGE**

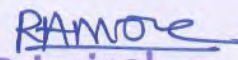
NAGAD. TA. KANNAD. DIST. AURANGABAD. (MS)



**CODE OF CONDUCT FOR ADMINISTRATIVE AND OTHER STAFF**

- To respect the student and other stakeholders in and off the campus.
- To be punctual every day.
- To carry out tasks like admission, counseling, conducting examination and other assignments.
- To discharge duties efficiently and diligently as per the norms laid down by the U.G.C/University/College/Management etc.
- To seek continuous knowledge and skill updating as per the needs of the changing times.
- To follow the policies of the institution and discharge responsibilities.
- To follow the instructions of the authorities for the betterment of the institutions and nation.
- To contribute for raising the standard of administrative work.
- To maintain discipline and good habits and behavior in and off the campus.
- To maintain positive relationship with all colleagues, teachers and students.
- Not to indulge in any anti-institutional activity, grouping etc.
- Not to remain absent without prior permission of the HoD, Principal etc.
- To report to the Principal in case of court litigation.

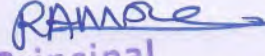
  
**IQAC**  
Co-Ordinator

  
**Principal**  
Rashtriya Arts Comm. & Science College  
Nagad, Tal. Kannad, Dist. Aurangabad, MS

- To avail to professional opportunities for career development not to directly approach the Management in and off the campus.
- Not to leave the head quarter without the prior permission of the college authorities.
- To contribute to enriching the environment in and off the campus.
- To follow the code of conduct of the institute.

  
**IQAC**  
Co-Ordinator



  
**Principal**  
Rashtriya Arts Comm. & Science College  
Manad, Tal. Kanakal, Dist. Chh. Sambhaj Nagar

RASHTRIYA CHARITABLE TRUST'S

**RASHTRIYA ARTS, COMMERCE AND SCIENCE COLLEGE**


NAGAD, TA. KANNAD, DIST. AURANGABAD. (MS)



**CODE OF CONDUCT FOR THE TEACHERS**

- Follow the pattern of code of conduct as expected by the society.
- While managing the private affairs should maintain the dignity of the profession.
- Study and research for seeking continuous professional growth.
- Articulate views at meetings, seminars, conference etc.
- Seek membership of professional organizations.
- Engage in teaching, tutorial, practical, seminar and research work etc.
- Cooperate in admission, student counseling, university responsibilities, evaluation etc.
- Participate in extension, co-curricular and extra-curricular activities.
- Observe impartiality in assessment of students.
- Not to instigate students against other students, colleagues, administration.
- Avoid raising questions of castes, creed or religion, race, sex etc.
- Not to involve in anti-academic activities writing of questions-answers guide, key, likely questions, photocopied notes etc.
- Not to undertake any office of profit.
- Maintain modest behavior with the teachers, students and other employees.
- Strictly follow laws relating to intoxicating drinks or drugs in force.
- Not to consume any intoxicating drink, drug on and off the campus.
- Not to accept any other employment and commitment including private tuitions.

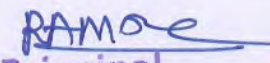
  
**IQAC**  
Co-Ordinator

  
**Principal**  
Rashtriya Arts Comm. & Science College  
Nagad, Tal. Kannad, Dist. Chh. Sambh. Nagar

- Co-operate in the formulation of policies of the institution.
- Give and expect due notice before a change of the present position.
- Refrain from availing themselves of leave except on unavoidable grounds with prior intimation.
- Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided.
- Work to improve and strengthen the community's moral and intellectual life.
- Take part in such activities as would be conducive to the progress of society and hence the country as a whole.
- Perform the duties of citizenship, participate in community activities.
- Refrain from taking part in activities that promote feeling or hatred or enmity among different communities and groups.

  
**IQAC**  
Co-Ordinator



  
**Principal**  
Rashtriya Arts Comm. & Science College  
Nagad, Tal. Kanad, Dist. Chh. Sambhajinagar

RASHTRIYA CHARITABLE TRUST'S

## RASHTRIYA ARTS, COMMERCE AND SCIENCE COLLEGE

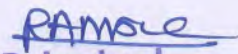
NAGAD. TA. KANNAD. DIST. AURANGABAD. (MS)



### OUR CORE VALUES

- ❖ **Excellence:** We believe in doing things better by means of our best practices so that we can impart high quality education and nurture innovations.
- ❖ **Accountability:** We feel that we are accountable to the society and so we discharge our duties and responsibilities and our actions add vales to the institute.
- ❖ **Civic Awareness:** We value social awareness that promote the understanding and betterment of society.
- ❖ **Contribution to National Development:** We strive with our stakeholders to create a just, equitable prosperous nations through collective endeavors.
- ❖ **Fostering Global Competencies:** We aimed at creating skilled human resource equipped to face the global challenges.
- ❖ **Promoting the Use of Technology:** Our mission is to use modern tools and technology in teaching, learning and governance.
- ❖ **Continuous Improvement:** We value continuous improvement by means of clearly defined outcomes. We value feedback from our stakeholders and use it for system improvement.
- ❖ **Quest for Excellence:** Having a candid analysis of SWOC, our effort are directed in continuous and life-long learning.
- ❖ **Environmental Consciousness:** We adhere green policy in our in campus and off campus life.

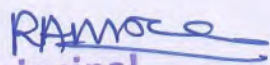
  
IQAC  
Co-Ordinator

  
Principal  
Rashtriya Arts Comm. & Science College  
Nagad, Tal. Kannad, Dist. Chh. Sambhaj Nagar

- ❖ **Faculty Empowerment:** Institute promotes and encourages faculty in their individual academic development and provides scope for enhancement in all spheres of life.
- ❖ **Holistic Development:** We value and promote multi-disciplinary research, creativity, innovation, experimentation and critical thinking.
- ❖ **Integrity:** Our academic activities are carried out in an environment of academic freedom and honesty.
- ❖ **Participatory Decision Making:** We trust in decentralization of powers so that out stakeholders are free to contribute ideas, bring forth concerns, and explore options in developing consensus.
- ❖ **Respect of Individual:** We promote interactions at all levels so that the dignity and respect of an individual is observed.
- ❖ **Responsibility:** We have a deep sense of responsibility to the society and the nation.
- ❖ **Service to Nation:** We try to shape students so that they could contribute to the national development.
- ❖ **Transparency:** The record of the institution is available online so that our stakeholders can view it any time.
- ❖ **Women Empowerment:** We promote women empowerment through our academic and co-curricular activities.

  
**IQAC**  
 Co-Ordinator



  
**Principal**  
 Rashtriya Arts Comm. & Science College  
 Manad, Tal. Kankad, Dist. Chik. Sambhaj Nagar



RASHTRIYA CHARITABLE TRUST'S

## RASHTRIYA ARTS, COMMERCE AND SCIENCE COLLEGE

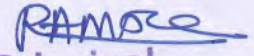
NAGAD. TA. KANNAD. DIST. AURANGABAD. (MS)



### CODE OF CONDUCT FOR STUDENTS

- Every student must carry his/her identity card and produce it when asked.
- Every student is expected to maintain the general cleanliness in the campus.
- Any act that obstructs teaching, research, administrative activity and other proceedings of the college is strictly prohibited.
- Chewing paan, masala, gutka or any other tobacco products, smoking or consumption of any other intoxicating products is strictly prohibited.
- Playing cards, spitting and loitering are strictly prohibited inside the college campus and shall invite severe punishment or disciplinary action.
- Use of cell phone is strictly prohibited during class hour.
- Attempted or actual theft of and or damage to property of the college, or property of a member of the college community or other personal or public property on or off campus will be considered as a punishable act.
- During leisure hour, students are advised to use the library as maximum as possible.
- Students should handle the college properties with care. Damage to the furniture or any other materials may lead to penalty or suspension from the college.
- Indulging ragging, anti-institutional, anti-national, antisocial, communal, immoral or political expressions and activities within the Campus and hostel are strongly prohibited as well as punishable.

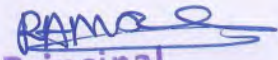
  
IQAC  
Co-Ordinator

  
Principal  
Rashtriya Arts Comm. & Science College  
Nagad, Tal. Kannad, Dist. Chh. Sambhaj Nagar

- Without the permission of the Principal, students are not allowed to circulate any printed materials within the college campus.
- Latecomers will not be entertained to enter into the classroom.
- A student should maintain at least 75% attendance. Otherwise, he or she will be debarred from the University Examination.
- Students are required to check the Notice Boards, Whatsapp group messages and also website of the college for important announcement.

  
**IQAC**  
**Co-Ordinator**



  
**Principal**  
**Rashtriya Arts Comm. & Science College**  
**Nagad, Tal. Kanad, Dist. Chh. Sambhaji Nagar**